

MONTANA BOARD OF MEDICAL EXAMINERS

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LICENSING REQUIREMENTS: EMERGENCY CARE PROVIDERS

1. NREMT Certification, American Board of Pre-Hospital Care Board Certification or current license in another state in which you originally tested for licensure. The license must be at the level equal to or greater than the level of licensure you are applying for in Montana.
2. Possess a high school diploma or its equivalent (e.g., G.E.D)
3. 18 years old or older

FEES:

\$30.00 – EMR Emergency Medical Responder
\$50.00 – EMT Emergency Medical Technician
\$70.00 – AEMT Advanced Emergency Medical Technician
\$100.00 – Paramedic

Make check or money order payable to the Montana Board of Medical Examiners

DOCUMENTS: The following documentation must be submitted for individuals who are applying for initial Licensure or reapplying for licensure.

1. Proof of High School diploma or its equivalent, such as a college transcript, GED, etc
2. Birth Certificate or other verifiable evidence of the applicant's date of birth, ie. driver's license
3. Current NREMT card or American Board of Pre-Hospital Care Board Certification or proof of state licensure equal to or greater than the level you are applying for in that state
4. If applying with state licensure (without NREMT or ABPC certification) you must submit proof that you took an NREMT-equivalent examination to obtain licensure in that state.
5. RESULTS of a current self-query on the National Practitioners Databank (letter unopened)

The Following documentation must be submitted for individuals who have maintained continuous licensure in Montana as an EMT and are applying for another level. Current NREMT card or American Board of Pre-Hospital Care Board Certification equal to or greater than the level applying for.

ADDITIONAL FORMS TO BE SUBMITTED FOR AN APPLICATION TO BE COMPLETE:

National Practitioner Data Bank (NPDB) self-query. This form can be obtained by calling the NPDB at 800-767-6732 or visit www.npdb-hipdb.com on the Internet. This form must be mailed directly to NPDB at the address indicated in the instructions on their form. The results will come to you; upon receipt please forward them to the Board office (letter unopened).

APPLICATION PROCEDURES:

A verification of licensure or letter of good standing must be sent directly from each state board in which the applicant is currently or has ever been licensed to practice. Please make copies of the attached verification request form as needed. Some states charge a fee for verification. Contact each board prior to sending the request. **NOTE: A verification form from Montana is not necessary; another state's verification form will be accepted.**

PROCESSING PROCEDURES:

An application file must be complete before consideration of licensure.

The applicant will be notified in writing of any items missing from the application file.

An application takes 10 working days to process from the time it is complete.

If the application is considered a non-routine application, there may be a delay in processing of the application.

You may be requested to provide additional information, or make a personal appearance before the Board during a regularly scheduled Board meeting and/or the application may require Board consideration.

A non-routine application may take up to 120 days to process.

Any application requiring Board review must be complete, with all materials received by the Department, no later than 15 working days in advance of the next scheduled Board meeting. Applications completed after that deadline will not be put on the Board's agenda.

Any questions with regard to the processing of this application and other concerns please contact the Board of Medical Examiners staff at (406) 444-5711 or e-mail us at dlibsdmed@mt.gov